

St Joseph's Full School Opening Plan March 2021

This document is to explain what we are doing and why we are doing it. Please talk through the ideas in this document to help prepare your child for coming back to school.

It is designed to outline the measures that we need to have in place to enable us to operate safely as a whole school. This guidance will outline the key principles set out in the Government guidance and the control measures that will mitigate risk. We aim to include as much as we can at this point, but we need to bear in mind that guidance and circumstances can change frequently and at short notice. We will update this document on our school website as and when changes are required.

We ask you to please respect these measures to ensure the school is as safe as possible.

	What we are doing	Why we are doing this
Increasing adults on site	<ul style="list-style-type: none">• If parents need to accompany their child to school only one should attend and 2m distancing should be maintained at all times. Please adhere to the drop off and pick up times and leave the premises promptly.• Parents are requested not to congregate on the school site or immediately outside of our school gate, but maintain social distancing at all times.• Parents are encouraged to wear face coverings on school premises when dropping off and collecting their children.• Parents will not be allowed access to the school building.• For the time being, we will not be able to catch up with parents before school or on the playground at the end of the day. Wherever possible please ring the office, or contact class teachers via: Class Dojo 01626 352559 admin@sjna.uk	Socially distancing between adults on the school site helps to ensure that all are as safe as possible as we continue to respond to the challenges of coronavirus.
Staggered start times	<p>START OF THE DAY Please do not arrive early to ensure the effectiveness of the staggered start.</p> <p>St Francis:</p> <ul style="list-style-type: none">• Children can arrive at any time after 8.40am.• The school day starts at 8.50 am. <p>If KS2 children can walk to school independently or from a drop-off place outside of school, we request that they do so to restrict persons on site.</p> <p>St Clare:</p> <ul style="list-style-type: none">• Children can arrive at any time after 8.50am.• The school day starts at 9 am. <p>St Vincent de Paul:</p> <ul style="list-style-type: none">• Children can arrive at any time after 8.40am.• The school day starts at 9 am. <p>St Teresa of Calcutta:</p> <ul style="list-style-type: none">• Children can arrive at any time after 8.40am.• The school day starts at 9 am.	<p>By staggering the start and finish times we are able to avoid parents and children needing to congregate in small areas thereby reducing the risk of infection.</p> <p>The government's advice that adults should ideally stay 2m (6ft) apart will be maintained on the school site to stop the possible spread of the disease.</p>

	<p>St Oscar Romero:</p> <ul style="list-style-type: none"> Children can arrive at any time after 8.40am. The school day starts at 9 am. <p>Where parents have more than one child in the school, siblings may arrive with their younger siblings for their parents' convenience.</p>	
Staggered finish times	<p>END OF THE DAY Please do not arrive early or late to ensure the effectiveness of the staggered finish.</p> <p>St Francis:</p> <ul style="list-style-type: none"> Children finish at 3.10 pm Children will exit via the hall door. <p>If KS2 children can walk from school independently, or to a place where they meet a parent outside of school, we request that they do so to restrict persons on site.</p> <p>St Clare:</p> <ul style="list-style-type: none"> Children finish at 3.15 pm. Children will exit via the main entrance. <p>St Vincent de Paul:</p> <ul style="list-style-type: none"> Children finish at 3.20 pm. Children will exit via the playground gate <p>St Teresa of Calcutta:</p> <ul style="list-style-type: none"> Children finish at 3.30 pm. Children will exit via the playground gate <p>St Oscar Romero:</p> <ul style="list-style-type: none"> Children finish at 3.25 pm. Children will exit via the playground gate <p>Please do not linger on the school playground at the end of the day as the staggered times are tight.</p>	<p>By staggering the start and finish times we are able to avoid parents and children needing to congregate in small areas thereby reducing the risk of infection.</p> <p>The government's advice that adults should ideally stay 2m (6ft) apart will be maintained on the school site to stop the possible spread of the disease.</p>
PE	<p>Pupils PE kit on their allocated PE days. We understand that children may have grown out of PE kit, but please stick to navy blue where possible. PE kit is as follows:</p> <p style="text-align: center;">PE Kit: Navy blue shorts/leggings/joggers White t-shirt or polo shirt Suitable trainers</p> <p>School jumpers/cardigans can be worn with the PE kit. Navy blue hoodies may be worn in cold weather.</p> <p>PE days</p> <p>St Francis – Tuesday/Thursday St Clare – Monday/Thursday St Vincent de Paul – Tuesday/Wednesday St Teresa of Calcutta – Wednesday/Friday St Oscar Romero – Monday/Wednesday</p>	<p>This will reduce the number of items going from home and school and the need for changing in close contact within school.</p> <p>Allows for regular washing of PE kits.</p>

Uniform and personal equipment	<p>All children should come back in full school uniform. Please contact us if this is a problem.</p> <p>Jumpers and coats are vital, as classroom windows are open to ensure good ventilation.</p>	
	<p>Children must only bring their lunch boxes, water bottle and book bag/ reading book into school. No pencil cases, toys etc. should be brought to school.</p> <p>Children in EYFS and KS1 will be provided with daily fruit. Children in KS2 are encouraged to bring a healthy snack*. (*Crisps or snacks containing chocolate are not permitted.)</p> <p>A water bottle that is taken home and washed daily is essential as no school fountains will be operating.</p>	<p>As per Government guidance, we must minimise the items that children bring in to school. Reducing items from home reduces the spread of infection.</p>
Protective measures	<p>The school has considered the Government's essential measures:</p> <ul style="list-style-type: none"> • Neither parents, staff nor children should enter the school if they are showing any symptoms of coronavirus. • Robust hand and respiratory hygiene. • Enhanced cleaning arrangement. • Active engagement with NHS Test and Trace. • Formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable. 	<p>The school has taken reasonable steps to protect staff, pupils and others from coronavirus (COVID-19) within the education setting.</p>
Social Distancing	<p>Our bubbles will be in our classes:</p> <p>St Francis (R/ Y1) St Clare (Y2/Y3) St Vincent de Paul (Y3/4) St Teresa of Calcutta (Y5) St Oscar Romero (Y6)</p> <p>Children will not be expected to socially distance within their bubble, but staff will be required to socially distance from children where possible, but always from each other.</p> <p>In Years 1-6, in line with Government guidance, the desks will be forward facing and most additional furniture removed from the classroom to allow more space for staff to circulate and to wipe down surfaces regularly. Reception children are not routinely sat at desks.</p> <p>There will be no gatherings of more than one bubble. Whole school assemblies will not take place.</p>	<p>Scientific evidence shows that by keeping children in bubbles throughout the day, the risk of infection spreading is kept within these bubbles and not able to spread across the whole community.</p> <p>Social distancing between adults on the school site helps to ensure that all staff are as safe as possible as we continue to respond to the challenges of coronavirus.</p> <p>This is particularly important for our staff members who fall into the categories of Clinically Extremely Vulnerable and Clinically Vulnerable.</p>

	<p>Most KS2 school meals will be delivered to the classrooms, so children can remain in their bubbles.</p> <p>KS1 classes will eat in the school hall, in rotation. Tables will be cleaned between services.</p> <p>Break times and lunch times will be staggered and play areas will be designated for each bubble.</p>	<p>This will ensure bubbles do not mix, reducing the risk of cross bubble infection.</p> <p>Supervising staff will be able to maintain a 2m distance.</p>
Infection Control	PE lessons will use as little equipment as possible. It will always be cleaned after the session and before use by another bubble.	Reduce transmission risk.
	<p>Every class is set up according to observing reviewed social distancing measures, with the addition of a handwashing/ sanitising station.</p> <p>Soft furnishings and items difficult to quick clean will be removed from the classrooms.</p>	Reduce transmission risk.
	<p>Children only need to bring their lunch boxes, water bottle and reading book/book bag, and no other items should be brought into school. E.g. no pencil cases, toys etc.</p> <p>The water fountain will be closed.</p>	<p>The infection could be spread from household to school or school to home.</p> <p>The water fountain will be closed off as this is a high risk area of infection.</p>
	<p>The use of the library will rotate and be supervised by adults. Hygiene measures will be in place. Within each bubble, there will need to be a raft of control measures to reduce risk. These include:</p> <ul style="list-style-type: none"> • Handwashing - Children will be required to wash their hands on entry/ exit to the library. • All returned books will be rotated out of use for 48 hours before going back onto the shelves. 	This reduces the risk of cross-contamination.
	Playtime equipment will be assigned to the bubble.	This reduces the risk of cross-bubble infection.
	<p>If a child displays symptoms of coronavirus they will be taken to the Isolation Room until they are collected by a parent. If required they will be accompanied by a member of staff wearing PPE, if 2m cannot be maintained. They will be expected to get a test and remain off school whilst waiting for their result.</p> <p>If this is positive they will remain off school for a period of seven days and any household members for 10 days. Parents are encouraged to use the Track and Trace system.</p> <p>The local health protection team will provide definitive advice to school on who must self-isolate.</p>	This means we can isolate any possible infection immediately.
	If we are notified of a child or staff member testing positive for coronavirus, the whole bubble of children and the staff members may need to self-isolate for 10 days. The local health protection	This follows Government advice about infection control.

	team will provide definitive advice to school on who must self-isolate.	
	If we are notified of a family member displaying symptoms, the whole family will need to self-isolate for 10 days until such time as a negative test result has been received.	This follows Government advice about infection control
Sanitising and Cleaning	<p>Every room in the school will have disinfectant spray, wipes, disposable cloth, soap and hand sanitiser. Surfaces, handles and switches will be cleaned throughout the day. Rooms used for each bubble will have the items touched the most often (door handles, taps) cleaned at key times of the day.</p> <p>Doors and windows will be open to ensure good ventilation of air throughout the building.</p> <p>Equipment: Staff and children will have their own equipment where possible</p> <ul style="list-style-type: none"> ➤ Individual pens/pencils and other frequently used equipment in their tray ➤ Books/games can be shared within the bubble, but regularly cleaned ➤ Resources used by all bubbles need to be rotated out of use for 48 hours (72 hours for plastics) ➤ Reading books/library books can go home but will be stored and returned to the boxes/library after 72 hours. 	This will significantly reduce the possible spread of infection.
	Washing/sanitising facilities are provided in every area/room and time to observe regular washing built into structure of the day. On entry in the morning, children will wash their hands with soap and water. Handwashing, more often than normal, will be a part of daily routine. Children may use sanitiser before and after touching equipment and on entry – before washing their hands.	Handwashing on entry reduces the spread of infection from home to school.
	Cloakrooms will be used for coats, but access will be limited to ensure social distancing. (Lunch boxes and water bottles will be kept on pupils' tables.)	To avoid congregation in corridors.
	Equipment will be allocated to a bubble and will not be shared.	Hard surfaces can carry the virus for much longer than soft ones.

<p>PPE</p>	<p>Public Health England currently advises that schools ensure that children do not wear face coverings in school. Please do not send your child into school with a face mask.</p> <p>Staff will be wearing face masks in the 'public' areas of the school but not necessarily when teaching the children. If staff need to come into close contact with a child e.g. when administering First Aid, Intimate Care or if a child shows symptoms of Covid-19 they will wear the appropriate PPE.</p> <p>In England, adults and children over 11 years must by law wear a face covering on public transport and in shops. If your child arrives at school wearing a face mask the following procedure will be in place for the safe removal of face masks.</p> <p><u>Removal of Face Coverings</u></p> <ul style="list-style-type: none"> • Pupils should remove their face covering at the entrance to the building. • Pupils must be instructed not to touch the front of their face covering during use or when removing them. • They must wash their hands immediately on arrival (as is the case for all pupils) • Dispose of their temporary face coverings in the covered bin at the entrance or place reusable face coverings in a plastic bag they can take home with them, and then wash their hands again before heading to their classroom. 	<p>As a Trust we are following Government guidelines on PPE in schools.</p> <p>The greatest carrier of the virus is mucus. The risk to staff in managing children's PPE during the day is very high because they are likely to want to take it off several times over the time they are with us. It increases the risk of infection to have face masks lying around or discarded.</p> <p>Schools should have a process for safely removing and disposing of / storing face coverings when pupils and staff who use them arrive at school and communicate it clearly to them, following the recommendations in the government guidance https://www.gov.uk/government/publications/staying-safe-outside-your-home/staying-safe-outside-your-home#face-coverings</p>
<p>Learning</p>	<p>On the first day back all staff will hold a session with pupils to remind them about daily routines and safety measures.</p> <p>During the first week back our main curriculum focus will be on children's wellbeing; talking about worries, friendships and generally reassuring children.</p> <p>On return to school all children will be assessed in reading, writing and maths to ascertain what gaps in learning there are. (This will not necessarily be in the form of testing.) Children will be taught these gaps first before moving into year group specific content</p>	<p>This means there will be a consistent message to all children about the way we are going to keep each other safe in school.</p> <p>We know that this has been a difficult time for everyone and we want to reassure children and help them to readjust.</p> <p>Much of what we teach children in school is progressive; therefore we need to be sure children have mastered the relevant skills before they are moved on to new learning.</p>

	<p>In PE lessons, contact sports should not take place. PE resources will be cleaned between sessions. There will be no swimming sessions in the Spring term.</p>	<p>This will avoid children being in close contact and help stop the spread of any possible infection.</p>
	<p>Should for any reason an individual, group or the whole school be forced to isolate, then remote learning will be provided to ensure learning continues.</p>	<p>We are committed to continue children's learning through a blended approach of school and home learning when needed.</p>
<p>Rise and Shine Club (The school's Chargeable Breakfast Club and After School Club)</p>	<p>A separate risk assessment will be in place. All socially distancing measures will reflect what is happening in school. (Handwashing, sitting side by side etc.)</p> <p>Breakfast Club and After School Club will be open daily and take place in the hall until further notice. This will help to ensure that bubbles remain separate bubbles with social distancing.</p> <p>Preparation of snacks will be reduced and where possible individual items will be provided.</p> <p>No vehicle access for parents of the childcare provision will be allowed after 8.15 am and before 4pm because pedestrians will be using this access.</p>	<p>The separate risk assessment will support reasonable protective measures being put in place.</p>
<p>Extra-curricular activities.</p>	<p>There will be no extra-curricular clubs after school.</p>	